# How to register for a NEW CRA Individual account

First of all, it is extremely easy to sign up for the CRA Account. Make sure you have the prerequisites ready before actually filling out the CRA registration form.

# There are two options when it comes to registering for a new CRA My Account
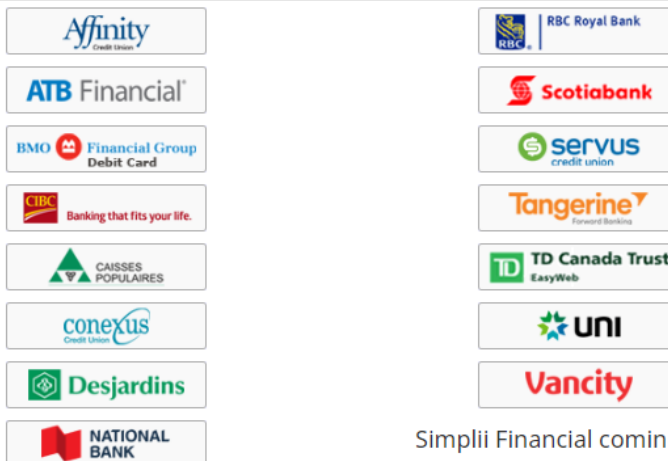
## OPTION #1: CRA Registration

The first option to access your "CRA My Account" is to use a CRA Sign-in Partner. For this option, you'll need to log in via one of the CRA's trusted financial institutions.

# OPTION #2: for the CRA Registration

**Prepare to have the following documents available:**

- Your social insurance number [SIN number]

- Your date of birth is required (No Documents only DOB details)

- Postal code is required (Just the postal code where you reside)

- Your last two tax returns – for the current year and the previous one. You will be required to enter an amount from one of these returns

When you have the above information ready, proceed to the CRA My Account page.

1. Navigate to the "CRA My Account" registration page
   https://www.canada.ca/en/revenue-agency/services/e-services/cra-login-services.html

2. Next, Click On the "CRA Register" button on the CRA My Account Login page:

Access **your own** information:

- Individuals



Option 2 – Using a CRA user ID and password

Log in with your CRA user ID and password, or register.

CRA login   CRA register

Sign-In Partner Login / Register

▶ View list of Sign-In Partners

**Help and FAQs**

CRA user ID and password

Sign-in Partners

**Representatives** (including friends and family members) can access My Account on behalf of someone else using Represent a Client.

3. Enter your social insurance number and click on the Next button



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**Canada Revenue Agency**

# Validate your identity—social insurance number

Want to enter your CRA security code instead? Login.

* **Social insurance number** *(required)*

For more information on how your privacy is protected, refer to our Personal Information Collection Statement.

Next    Exit

Screen ID: AMS.01

Date modified: 2019-02-11

If this is not your SIN, return to the previous page.

If you live outside Canada or the United States, you must enter different information.

**\* Postal code or ZIP code (required)** ❓

[                    ]

**\* Date of birth (required)**

[ 01 ⬍ ] [ January  ⬍ ] [          ]

**\* Tax information - amount entered on line 135 of your 2018 return - enter dollars only (required)** ❓

[ $ | [                    ] | .00 ]

For more information on how your privacy is protected, refer to our Personal Information Collection Statement.

[ Next ]  [ Exit ]

5. On the next page, create a "CRA User ID" and "Password"

## Create—CRA user ID and password

When you create your user ID and password, we recommend that you:

- make it easy to remember and hard for others to guess;
- avoid using personal information such as your name, social insurance number, mailing address, or email address; and
- always keep this information secure and do not share it with anyone.

Your user ID and password must meet the rules outlined below the fields.

**\* User ID (required)** ❓

[                    ]

**User ID checklist**
- 8 to 16 characters
- No more than 7 digits
- No space
- No special characters except: dot (.), dash (-), underscore (_), and apostrophe (')

**\* Password (required)** ❓

[                    ]

**\* Confirm password (required)**

[                    ]

**Password checklist**
- 8 to 16 characters
- At least 1 upper-case letter
- At least 1 lower-case letter
- At least 1 digit
- No space
- No accented characters
- No special characters except: dot (.), dash (-), underscore (_), and apostrophe (')
- No more than 4 consecutive identical characters
- Both passwords match

After entering the CRA user ID and password, you are required to create a couple of security questions and answers on the next screen.

6. Your CRA My Account is now registered and created. It's now ready to log in and access the page. However, note that you can access only a limited and certain tax information until you get your access cod from CRA.

**For assistance with creating your**

**CERB APPLICATION**

**or assistance with your job search needs:**

**Please contact us:**

**Windsor Main site – 519-258-4076**

**Leamington Branch site – 519-326-6224**

**www.ncceinc.org**

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